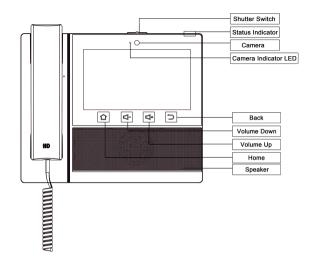
#### Hardware Overview



### LED

Status Indicator: Steady green when power on, blinking red when the phone is ringing (can be customized).

#### Place a call

Three ways to make a call:

Handset: Pick up the handset; enter the number, then press ♥or press #.

Speaker: Press ♥ icon; enter the number, then press the send key or press #.

**Headset:** Press  $\Omega$ , enter the number, then press  $\bullet$  or press #.

#### Note:

You can also use Contacts or call log to dial the number you want, press dial key and place the call by the three ways mentioned. More, you can also alternate the mode during the call.

## End a call

To end a call in three different modes:

Handset: Hang up the handset or press ••.

Speaker: Press •• or press the cancel key.

Headset: Press 🗪

## Answer a call

Handset: Pick up the handset.

Speaker: Press

Note: You can also reject the call by press -.

#### Hold

Press II during a call to hold the call.

Press to resume the call.

#### **Call Transfer**

#### **Blind Transfer**

- 1) Press uring the conversation, the call is on hold now.
- 2) Enter the number that transfers to.
- 3) Press and now the blind transfer completed.

  Attended Transfer
- 1) Press **!!** during the conversation, the call is on hold now.
- 2) Enter the number that transfer to and press or #.
- 3) Start the second conversation, press then transfer completed. Semi-Attended Transfer
- 1) Press **4** during the conversation, the call is on hold now.
- 2) Enter the number transfer to, and then press or #, then you can hear the ring tone.
- 3) Press and now the Semi-attended transfer completed.

#### **Call Conference**

Assuming that A and B are in conversation. A wants to bring C (or D & E) in a conference:

- 1) A presses . the call is placed on hold.
- 2) A enters the number of C and then presses or #, C answers the call.
- 3) A presses . then A, B and C are now in a conference.
- 4) If add D&E, A presses II, the current conference is on hold, presses 4 and dials D, D answers the call. A presses II and 4 and dials E,E answers the call. A presses 4, then A, B, C, D, E are in conference.

#### Note:

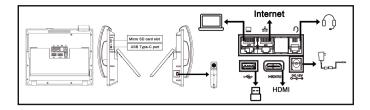
- 1) If C does not answer the call, A can back to continue the conversation with B;
- 2) Once A hangs up the call, the conference is ended, while if B or C drops the call, A&C or A&B conversation continues.

## Call Mute

Press 4 to mute the microphone during the call.

Press 4 again to un-mute the conversation.

## Instruction



## Configuration

#### Configuration via Phone

- 1) Press Setting → Advanced (Default password: admin)
- 2) Select Network: To configure the WAN Port (DHCP/Static), PC Port etc.
- 3) Select Accounts: Enable the account; fill in the SIP Server, Outbound Proxy and the SIP Registration information.

#### Configuration via Web

- 1) Get the IP address from the phone: Press Setting→Status→Information.
- 2) Login: Input the IP address in the web browser. The PC and phone should be in the same IP address segment (Login name: admin; Default password; admin).
- 3) Configuration: Fill in the SIP Server info on the Profile page and the Account registration info on the Account page.
- 4) Click on SaveSet and Restart the Phone if needed.

#### **FCC Statement**

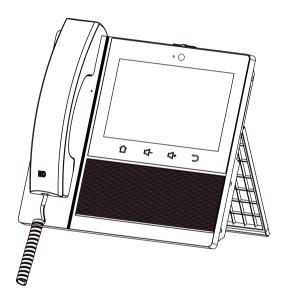
- 1. This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions:
- (1) This device may not cause harmful interference.
- (2) This device must accept any interference received, including interference that may cause undesired operation.
- 2. Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures: Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

Tel: 0086-25-84658050 | Fax: 0086-25-84658319 | Mail: support@htek.com | Web: www.htek.com Add:5th Floor, Building No.1, Huashen TechPark, No.10 Huashenmiao, Yuhuatai District, Nanjing, 210012, China

Copyright: ©2022 Nanjing Hanlong Technology Co., Ltd. All rights reserved.

## **IP Phone**

# **I**Htek



**Quick Reference for UCV22**